



TOURNAMENT INFORMATION PACKAGE

Thank you for considering Elmhurst Golf & Country Club for your Tournament. We are pleased to present you with this summary of services offered. It provides basic information only. For more detailed information or if you have any questions, please contact us. We will be very happy to assist you in all your specialized needs.

Our aim will be to serve your group in a most efficient and professional manner.

TOURNAMENT SERVICES

**Set up of registration area
Reserved starting times
Starter Services
Placement of on-course competition and sponsorship signs
Lockers, towels
Use of bag drop off area**

***Elmhurst* GOLF & COUNTRY CLUB**

RR 5, Garven Road, Winnipeg, MB R2C 2Z2

Phone: (204)224-2244

E-mail: golf@elmhurst.cc

Fax: 222-3091

www.elmhurstcc.ca



SHOTGUN TOURNAMENTS

Shotgun tournaments will require a guarantee of 120 golfers. Shotgun starts will normally be scheduled by 12:30 PM unless alternate arrangements are confirmed. Players should be ready to proceed to their designated tee by 12:15 PM.

DEPOSITS

A non-refundable deposit of six hundred dollars (\$600.00) is required at the time of your tournament booking to secure your reservation.

PAYMENT

A final statement of account will be mailed or faxed to you. Any payment is due upon receipt. A charge of 1.5% per month will be applied on all overdue accounts.

INCLEMENT WEATHER

Tournaments will play as scheduled unless the Golf Professional or Superintendent of Greens determines the course to be unplayable.

ON COURSE SIGNAGE

Hole sponsorship signs must be received in the Pro Shop at least 24 hours prior to tee-off. Elmhurst Golf & Country Club will place signs on course providing written instructions are included. All signs must be free standing.

TOURNAMENT CARTS

Cost for each tournament cart is \$35.40 plus PST & GST, for a total of \$40.00.

TOURNAMENT CHECKLIST

A Tournament Coordinator's Guide and checklist will be forwarded upon booking of tournament.

DRESS CODE

Appropriate attire is required both on the course and in the Clubhouse:

* Our complete dress code is located on the last page of the Tournament Package *



GUARANTEE

The Tournament Coordinator shall contact Elmhurst Golf & Country Club at least 2 weeks in advance of the function and specify the number of carts required for the tournament.

The Tournament Coordinator should contact Elmhurst 72 hours before the Tournament with a guaranteed number of dinner guests and players. This number will constitute a GUARANTEED MINIMUM and the function organizer will be charged for this number or for the actual number in attendance, whichever is greater.

TOURNAMENT PACKAGES

The following is a list of packages that we have put together to assist you in planning your event. We can also work with you to create a package that works for your tournament.

- PACKAGE #1:** Green Fees, Golf Cart, Driving Range \$105.00 PER PERSON
BBQ Lunch, Dinner Buffet
(Taxes And Gratuities Included)

- PACKAGE #2:** Green Fees, Golf Cart, Driving Range \$110.00 PER PERSON
BBQ Lunch, Chicken Dinner Served With
Soup Or Salad, Dessert, Tea Or Coffee
Taxes And Gratuities Included

- PACKAGE #3:** Green Fees, Golf Cart, Driving Range \$115.00 PER PERSON
BBQ Lunch, Prime Rib Dinner Served With
Soup Or Salad, Dessert, Tea Or Coffee
Taxes And Gratuities Included

- PACKAGE #4:** Green Fees, Golf Cart, Driving Range \$120.00 PER PERSON
BBQ Lunch, Elmhurst Royal Buffet Dinner
Taxes And Gratuities Included (Per Person)

FOOD AND BEVERAGE

All goods and beverages must be purchased from Elmhurst Golf & Country Club.

MENU SELECTION

Elmhurst prides itself on its personal service and would be happy to accommodate requests for special menus.



BREAKFAST & LUNCHEON MENU OPTIONS
ADD 7% PST, 6% GST, 15% SERVICE CHARGE TO ALL MENU OPTIONS

CONTINENTAL BREAKFAST	\$4.95 PER PERSON
Assorted Juices, Coffee Or Tea Muffin, Danish, Croissant Assorted Fresh Fruit	
	ADD \$2.00 PER PERSON
BREAKFAST BUFFET	\$8.95 PER PERSON
Assorted Juices, Coffee Or Tea Muffins And Danish Scrambled Eggs Bacon, Ham, Sausage Pan Fried Potatoes Fruit Cup	
SOUP & SANDWICH BUFFET #1	\$8.95 PER PERSON
Includes Assorted Meat Platter, Breads, And Condiments, Tomatoes, Onions, Cheese, Lettuce, Pickles And Relishes, Selection Of Salads (Coleslaw, Potato, Pasta Salad), With The Choice Of Two Soups, Coffee Or Tea	
SOUP & SANDWICH BUFFET #2	\$6.95 PER PERSON
Includes Assorted Sandwich Platters With The Choice Of Two Soups, Coffee Or Tea	
BARBECUE LUNCHEON #1	\$4.61 PER PERSON
Includes A Hot Dog Or Hamburger And A Canned Pop. Veggie Burgers Are Available Upon Request. Served Outdoors, Weather Permitting	
BARBECUE LUNCHEON #2	\$8.95 PER PERSON
Includes Hot Dogs, Hamburgers, Smokies, Assorted Condiments, A Selection Of Salads (Coleslaw, Potato, Pasta Salad), Canned Pop. Veggie Burgers Are Available Upon Request. Served Outdoors, Weather Permitting.	



BANQUET SIT DOWN DINNER MENU

Beef

Roast Prime Rib of Beef with Yorkshire Pudding	\$29.50
Beef Wellington with a Red Wine Demi	\$30.50
Roast Strip Loin of Beef with a Red Wine Demi Glaze	\$29.50

Chicken

Chicken Cordon Bleu with a Cheese Sauce	\$25.50
Elmhurst Chicken (stuffed with spinach, cream cheese & mushrooms)	\$26.50
Chicken Wellington with a Red Wine Demi Glaze	\$27.50
Chicken Kiev	\$25.50
Grilled Breasts of Chicken with Au Jus	\$24.50
Chicken Parmesan with a Tomato, Onion and Mushroom Sauce	\$25.50

Fish

Atlantic Salmon	\$25.50
Halibut	\$25.50

VEAL

Breaded Veal with Mushroom, or Parmigiana	\$26.50
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Pork

Stuffed Apple Raisin Pork Loin	\$24.50
Herb Crusted Pork Loin	\$24.50

SIT DOWN MENU OPTIONS:

Potatoes (choose one)

Baby Oven Roasted
 White and Wild Rice Blend
 Duchess Potato
 Baked Potato
 Rice Pilaf
 Mashed Potatoes (or garlic roasted)
 Stuffed Baked Potato (add 0.75 cents)

Vegetables (choose two)

Green Beans Almondine
 Honey Glazed Carrots
 Buttered Corn
 Jardiniere
 Broccoli with Cheese Sauce
 Green Peas and Mushrooms

Soup or Salad (choose one)

Cream of Broccoli and Cheese
 Cream of Mushroom
 Homestyle Chicken Noodle
 Tossed Salad with House Dressing
 Tossed Pecan Salad with Mandarin Oranges

Desserts (choose one)

Cheesecake
 Banana Cream Pie
 Four Berry Charlotte
 Maple Blondie Bombshell
 Chocolate Pyramid Anglaise

All Meals Include Tea, Coffee, Rolls & Butter
 Add 7% PST, 6% GST, 15% Service Charge



BANQUET BUFFET DINNER MENU

ELMHURST BUFFET

\$24.95 PER PERSON

Add 7% PST, 6% GST, 15% Service Charge

Entrée (choose one)

Baron of Beef
Stuffed Pork Loin
Honey Glazed Ham
Carved Beef Strip Loin (add \$1.50)

Entrée (choose one)

Perogies
Baked Penne in Tomato Sauce
Meatballs (Swedish, Teriyaki, or S&S)
Roasted or Fried Chicken
Cabbage Rolls

Potatoes (choose one)

Baby Oven Roasted
White and Wild Rice Blend
Mashed Potatoes
Scalloped
Baked Potato

Vegetables (choose one)

Green Bean Almondine
Honey Glazed Carrots
Green Peas and Mushrooms
Buttered Corn
Jardiniere

Desserts (choose one)

Assorted Pies & Dainties
Fresh Fruit Tray

All Dinners Include:

5 Assorted Salads
Assorted Pickles & Beets
Rolls & Butter
Coffee, Tea

ELMHURST ROYAL BUFFET (minimum 100 persons)

\$34.50 per person - Add 7% PST, 6% GST, 15% Service Charge

**Baron Of Beef, Fried Chicken, Swedish Meatballs, Popcorn
Shrimp, Perogies, Scalloped Potatoes, Pasta Bake Bolognese,
Vegetables, Seafood Tray, Salad Bar, Paté, Sausage And
Crackers, Cheese And Fruit Platter, Rolls & Butter, Dessert
Table, Coffee, Tea**



CORKAGE & BARTENDING SERVICES
MANITOBA LIQUOR CONTROL COMMISSION

Manitoba Liquor Control Commission (MLCC) regulations apply to all functions where liquor is served.

Host Bar: An occasional permit is not required. A host bar does not require a permit, and no corkage fee will apply.

Cash Bar: Guests pay for their drinks individually. A cash bar does not require a permit, and no corkage fee will apply.

ALCOHOLIC BEVERAGES

Only alcoholic beverages supplied by the Club will be allowed on the premises.

WINE SERVICE

Host Bar: Groups may pre-select their choice of wine from our list and the cost will be included in their bill. The Club recommends one bottle per four persons.

Cash Bar: A selection of wines will be on display and individual guests may order and pay for their own wine.

Guest Bar: Groups wishing to provide their own wine on a temporary banquet permit may do so, however the Club must charge a Corkage Fee. This Fee will be \$3.50 per person plus PST, GST and 15% service charge.

CASH BAR INFORMATION

Elmhurst Golf & Country Club sells drinks on an individual basis and provides complete bar arrangements. Prices are as follows:

Domestic Beer, Shots, Glasses Of Wine	\$3.54
1/2 Litre Of House Wine	\$10.00
Litre Of House Wine	\$19.50
Bottles Of Wine	Individually Priced

Add 7% PST, 6% GST, 15% Service Charge

PUNCH SERVICE

Alcoholic Punch Bowl	\$100.00 (Serves Approximately 40 Persons)
Non-Alcoholic Punch Bowl	\$50.00 (Serves Approximately 40 Persons)



NON-ALCOHOLIC BEVERAGE SERVICE

100 CUP COFFEE URN	\$ 110.00
50 CUP COFFEE URN	\$ 55.00
8 PERSON PITCHER OF JUICE	\$ 11.00
8 PERSON CARAFE OF COFFEE (TEA)	\$ 8.75
8 PERSON PITCHER OF POP	\$ 8.75
INDIVIDUAL CUP OF COFFEE OR TEA	\$ 1.10
INDIVIDUAL GLASS OF JUICE	\$ 1.50
INDIVIDUAL GLASS OF POP	\$ 1.10

*Add 7% PST, 6% GST, 15% Service Charge
Prices Are Subject To Change Without Notice*

ENTERTAINMENT AND SPECIAL REQUESTS

Groups who wish to have a music man, band etc. should discuss this with the Manager to ensure the required services are available and set-up times are correct. Any special requests for decorations, table settings, numbering and set ups, equipment (for example, screens, overhead projector, extension cords, tables for use other than those specified in the menu planner) must be specified in advance.

RENTAL RATES

Screen	\$10.00
Overhead Projector	\$10.00
TV/VCR	\$25.00



TOURNAMENT COORDINATOR'S GUIDE

- The vast majority of participants best enjoy tournament play when the pace of play runs between 4-5 hours, depending on numbers. For this reason we will monitor play and solicit the assistance of the Tournament Coordinator should we encounter excessive gaps in play that we are unable to close.
- Play will be foursomes only (exception: Texas Scramble).
- The Tournament Coordinator is responsible for communicating the rules and regulations of Elmhurst Golf & Country Club to the players.
- The Tournament Coordinator is responsible for the conduct of the players.
- ***Appropriate attire is required both on the course and in the Clubhouse.***

MEN Shirts shall have sleeves and collars. Mock necks are acceptable. Shirts **must** be neatly tucked at all times.

WOMEN Sleeveless shirts with or without collar but **must** have a minimum 4 inch seam at the shoulder. TANK TOPS ARE NOT PERMITTED. Tops may be worn tucked or un-tucked but NO midriff or cleavage can be shown. Tops may be fitted but not skin-tight.

SHOES Soft spike, spikeless shoes or sandals must be worn at all times. Golf shoes or golf sandals are preferred, but light tread running shoes are acceptable.

- If lightning is in the area, play will cease immediately and resume only when the danger has passed.
- Please play "ready golf", i.e., move to your ball as soon as possible and be ready to play your next shot. All players are responsible for keeping up with the group ahead.
- We would recommend that golfers not spend any more time than 2 minutes looking for a lost ball.
- When putting out, please ensure bags and carts are in a position close to the next tee. Do not drive power carts between sand traps and the putting surfaces.
- Each player must have a full set of clubs. Seven and eleven piece sets are available for rent at the Elmhurst Pro Shop. To ensure that all golf cart needs are met, we recommend that reservations be made with the Pro Shop at least 12 weeks prior to the event.
- Please remember that all equipment rentals from the golf shop require a major credit card for security.
- Courtesy of the Club, a member of the Pro Shop staff will be assigned to the 1st tee to assist with the draw.
- Scoring or assistance with it is available. With two weeks prior notice, the Professional will furnish staff for a fee dictated by draw size.
- All guests are invited to browse the fully-stocked Pro Shop where they will find all manner of golfing paraphernalia competitively priced.



TOURNAMENT CHECKLIST

12 WEEKS PRIOR TO TOURNAMENT

- If your tournament requires our complete fleet of power carts (80), and if you would like to retain control of cart assignment.
- If you feel your tournament requires additional carts.

4 WEEKS PRIOR TO TOURNAMENT

- Advise menu selection.***
- Advise on-course competitions (i.e. long drives, hole-in-one, etc.).
- Advise scoring categories and number of places to score.
- Advise scoring method selected (scramble, callaway or royal).
- Confirm room set up requirements, i.e., table configurations, prize tables, etc.

2 WEEKS PRIOR TO TOURNAMENT

- Advise number of sets of rental clubs required – men’s or ladies, right or left-handed.
- Submit players list indicating players’ first and last names.
- Advise final number of power carts required.
- Advise number of additional dinner guests.
- Advise when prizes will be delivered and ascertain a storage location

3 DAYS PRIOR TO TOURNAMENT

- Advise guaranteed number of player and guaranteed number of dinner guests.

1 DAY PRIOR TO TOURNAMENT

- Deliver freestanding signs for golf course indicating placement requests.
- Deliver banners indicating placement requests.
- Confirm number of additional “dinner only” guests.
- If a car is being delivered, please ensure dealer plates and keys are left with Elmhurst Staff. Tournament Coordinator should arrive at the Club at least 1-2 hours prior to first tee time.



SUMMER ADDRESS: R.R. #5 (Garven Road), Winnipeg, MB R2C 2Z2
WINTER ADDRESS: 17 - 1110 Henderson Highway, Winnipeg, MB R2G 1L1
Telephone: (204) 224-2244 Fax: (204) 222-3091
E-mail: golf@elmhurst .cc Web Site: www.elmhurstcc.ca

TOURNAMENT CONFIRMATION

(Please print)

NAME OF GROUP: _____

DATE OF TOURNAMENT: _____ **NUMBER OF GUESTS:** _____

START TIME: _____ **FORMAT:** _____

TOURNAMENT CO-ORDINATOR: _____

BUSINESS PHONE: _____ **FAX:** _____

WILL WE BE SERVING YOU:

BREAKFAST: _____ LUNCH: _____ DINNER: _____

ADDRESS FOR CORRESPONDENCE & BILLING:

NOTE:

The Tournament Coordinator acknowledges receipt and acceptance of the Tournament Coordinator's guide and accepts responsibility for the conduct of all participants.

The Tournament Coordinator agrees to have representation in attendance during the period of play and during use of the Clubhouse facilities.

Acceptance of the \$600.00 deposit is CONFIRMATION of the reservation.

All billings shall be based on the guaranteed number or actual attendance, whichever is higher.

All accounts are due upon receipt and past due accounts will have a monthly service charge of 1.5%.

Guarantees are required at least 72 hours prior to function.

Date

Signature



PRO SHOP

The Pro Shop at Elmhurst offers a one-stop shopping solution that will alleviate problems with incorrect sizes, colors and models and prizes arriving late. For your convenience:

We provide a well-stocked Pro Shop with the latest golf equipment. We provide same day exchange for merchandise purchased at the Pro Shop. Through our major suppliers we can offer customized logos for everything from clothing to golf balls.*

We have access to manufacturers who can provide anything that a tournament requires and at the same time offer you a sizeable discount.

The following discount will apply to all merchandise purchased for your event.

\$ 500 + = 15%
\$ 1,000 + = 20%
\$ 1,500 + = 25%
\$ 4,000 + = 30%

* Two months advance notice required.



Elmhurst Dress Code

Suitable dress is required on Club premises at all times. Tournament guests who are not in compliance with the rules of dress will be asked to change into dress more appropriate or, failing to do so, to leave Club premises.

PROHIBITED DRESS

Blue jeans and blue denim outfits, cut-offs, tank tops, muscle shirts, short shorts (MUST reach a minimum length at the end of the wearers fingertips when arm is placed straight down side of leg (person to stand straight with arms at sides – hem of shorts or skorts MUST extend below fingertips) or bathing suits are not permitted anywhere on Club property without the express permission of the Board of Governors. Tracksuits, T-shirts, sweat suits, any kind of spandex outfit or tights may under no circumstances be worn in the dining areas of the Club, on the Grounds or on the Golf Course.

Clothing displaying large commercial logos (football/hockey/basaball or similar jerseys), except those that are golf related, is not permitted.

Caps shall be worn on the Golf Course with the peak facing forward. Golf hats or caps may not be worn in the dining areas except on the upper veranda.

Woman's Sleeveless shirts with or without collar but MUST have a minimum 4 inch seam at the shoulder. TANK TOPS ARE NOT PERMITTED. Tops may be worn tucked or un-tucked but NO midriff or cleavage can be shown. Tops may be fitted but NOT skin-tight.

Men's Shirts shall have sleeves and collars. Mock necks are acceptable. Shirts **must** be neatly tucked at all times.

Soft spike, spikeless shoes or sandals must be worn at all times. Golf shoes or golf sandals are preferred, but light tread running shoes are acceptable.

Dress shoes or sport shoes with rugged or studded soles are not permitted. Spiked golf shoes are no longer permitted on the grounds, and the Pro Shop at the player's expense, prior to playing, will replace spikes with soft spikes.

Shoes with metal or ceramic penetrating spikes are prohibited on the Golf Course or the Practice Facilities.